

Today's Date \_\_\_\_\_

**Notice of Change in Pager, Long distance code and Cell Phone Status**

**Pagers**

<u>Pager Number</u>	<u>Transferring People</u>		<u>Status Change</u>	<u>Transferring Divisions</u>	
	<u>Old Holder Name</u>	<u>New Holder Name</u>	<u>New/Delete</u>	<u>Old Division</u>	<u>New Division</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**Cell Phones**

<u>Cell Number</u>	<u>Holder Name</u>	<u>New/Delete</u>
_____	_____	_____
_____	_____	_____

**Long Distance Codes**

<u>Employee</u>	<u>Code (delete)</u>	<u>Code (new)</u>	<u>Old Division</u>	<u>New Division</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Please submit to the "Accounting" mail slot in the mail room.